

Tagging a decision-maker in a thread

Components of pulling in a decision maker:

1. @ mention the person
2. Explicitly name the decision that needs to be made
3. Recap of pertinent problem and info that would help make the decision

Before tagging, ask yourself if these people need to join the conversation. If they simply need to be *aware* of the conversation, use that forward button rather than tagging them in. This causes less disruption for those already conversing.

Examples:

- "@<Product manager>, should we do X or Y? X is cheaper to build by six weeks but has Z complication."
- "@<Other-Team-TL>, do we also need to update your component?"

TLDR for @<Other-Team-TL>: We're making a change when X happens because of reason 1 and 2. Is that also applicable to your team's component? Can you make the changes or do we need to?

Anti-attern: "@<Product manager>, what do you think we should do here?"

- This names the individual but fails to clearly articulate the decision to be made, the context, or the consequences of that choice.